

Dear Sir/Madam

Attached are four forms that you are required to fill in.

**All** forms must be filled in and signed prior to your consultation or your appointment may need to be rebooked.

Yours faithfully

Michelle  
Practice Manager

**Confidential Patient Registration Details**

Mr, Mrs, Ms, Miss, Dr

Surname.....Given Name(s).....

Address.....

Suburb.....Post Code.....

Telephone: Home.....Business..... Mobile.....

Date of birth.....Age.....Marital Status.....

Occupation..... Next of Kin: .....Contact no.....

Email.....Skype.....

Referring doctor (Name, Address) .....

Local Doctor Name and address (if different from above)  
.....

Name and address of any other doctor you wish to be informed of your condition  
.....

Medicare Number..... Card Ref. No. (Adjacent to your name) ..... Valid to.....

Private Health Insurance: YES / NO If Yes, Fund name.....Level.....

Membership No:..... Year Joined.....

Veteran Affairs Card Holder YES / NO If Yes, Gold or White, number:.....

Pension Card Holder YES / NO If Yes, Type (Age, Disabled, etc).....

Ambulance Cover: YES / NO Member No: .....

How did you hear about A/Prof Murphy (internet, GP, specialist, friend, etc) .....

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Signature

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Date



**The following outlines the fee schedule charged by this Practice**

**(Effective Dec 2016)**

*Please read carefully as this page must be signed prior to your consultation.*

**Consultation**

Initial Consultation \$350

Subsequent Consultations and reviews up to \$250

If you have surgery performed privately, your initial postoperative review is covered by “aftercare”. Following that, any subsequent consultation or review appointment fee of up to \$250 will apply.

**Operation**

If you require an operation, then you may elect to have this through the public or the private system. If it is through the public system you will be placed on the waiting list, your condition categorized according to the Department of Human Services guidelines (relates to urgency of your condition) and contacted by St Vincent’s Public Hospital when there is a bed available. Your operation will be performed by one of the neurosurgical team and no guarantee can be given as to whom this will be.

If you elect to have your surgery through the private system, this will be performed at St Vincent’s Private Hospital and A/Prof Michael Murphy will perform the surgery. You will usually be given an admission date shortly after your decision to have surgery.

There is an out of pocket cost for surgery, which will be discussed at consultation and confirmed in writing. If you are admitted at short notice or as an emergency, then it may not be possible to supply a written estimate of “out of pocket expenses”.

**Completion of forms**

Any forms that are required to be completed by A/Prof Murphy, with the exception of transport forms, will incur a fee. This fee is required to be paid prior to completion.

**Privacy Statement**

As part of your medical care, your personal and health related information will be collected. Occasionally information will need to be shared between other medical practitioners, hospitals, radiology practices and allied health staff in order to manage your health care plan and treatment. Information may also be provided to Medicare and private health funds for billing. If you have any concerns about the privacy of your personal information, please discuss this with A/P Michael Murphy.

**Please sign below that you understand and agree to the terms and conditions outlined above.**

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*Signature*

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*Print Name*

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*Date*

# DECLARATION

*This page must be signed prior to your consultation*

Dear Associate Professor Murphy,

I confirm and declare that when I initially made this booking I informed your office that the condition for which I wished to see you **WAS NOT** related to, or potentially related to:

- a motor vehicle accident;
- a worker's compensation claim; nor
- any other claim where a third party may be involved.

**In signing this form I confirm that the above information is correct and true and is a condition of your agreement to see me as a patient.**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_